

FAQ: 3M Issues (11/16/17)

These are the responses to questions asked during this webinar. To view the webinar recording go to <http://www.mhdata.org/events/dcr-kickoff-nov2>

Questions:

- **I send out a 3M due report once a month, I haven't been able to do so in the new DCR**
 - o We are trying to investigate why this is occurring. Some templates may not work in the new DHIS system.
 - o Dates are not in order in the new system, may impact staff that send out reminders
- **What is the last due date for 3M?**
 - o EPLD shows the window but not the actual due date
 - o In another edit of the system we can add in the due date there.
- **Not being able to final PAF due to message "CSI number not being recognized" when the client has been admitted to program.**
 - o Sometimes, the system takes a few days for clients to show up in CSI. Please continue to enter in information even without the linkage.
- **The EPLD 3M Due report is difficult to deduce the actual due date the date range does not work for our staff we would really like the report to clearly define the actual due date so staff can be held accountable to turn in on due date thus giving data entry staff/supervisors the 30 days post due date in the range to track down "late" forms.**
 - o DHCS can work to implement this in later updates.

Resources:

DHCS Data Quality Improvement Webinar Information

<http://www.mhdata.org/events>

BHIS Website

<https://bhissecure.dhcs.ca.gov/>

Best way to reach DCR Help Desk

MHSADCRSupport@dhcs.ca.gov

County Approver Information, email:

MHSDData@dhcs.ca.gov